

Pre-Course Counselling Acknowledgement Form 课前咨询确认表

Name of Applicant 申请人姓名: (Please write in BLOCK letters and underline surname) (请用大写字母填写并划线姓氏)	Chinese Characters 中文姓名:
NRIC / FIN No.: NRIC / FIN 号码	Alias, if any: 别名 (如有)
Contact Number: 联系电话	Email Address: 电子邮件地址
Course Name / Intake: 课程名称 / 入学时间	

S/N 序号	Items 项目	Completed ✓ 已完成
1	College's Vision, Mission & Values 学院愿景、使命和价值观	<input type="checkbox"/>
2	College's profile, location(s) and a general description of the facilities and infrastructures 学院简介、校区位置以及设施和基础设施的总体描述	<input type="checkbox"/>
3	Application requirements and procedures 申请要求和程序	<input type="checkbox"/>
4	Course counselling to match the aspirations of the prospective students with the course learning outcomes 课程咨询与潜在学生对学习成果的期望相吻合	<input type="checkbox"/>
5	Type of certification awarded at the end of the course 课程结束后颁发的证书类型	<input type="checkbox"/>
6	Opportunities for further education after graduation or job prospect after graduation 毕业后继续深造的机会或就业前景	<input type="checkbox"/>
7	Total payable fee throughout the course duration. Fee must be transparent so that there are no hidden costs 整个课程所需要费用，费用必须透明无隐藏收费	<input type="checkbox"/>
8	Fee Protection Scheme adopted by the college, payment methods and schedule 学院所采用的学费保证计划，收费方式和收费时间安排	<input type="checkbox"/>
9	Student contract clauses 学生合同条款	<input type="checkbox"/>
10	Refund policy and procedures 退款政策和程序	<input type="checkbox"/>
11	Transfer, defer, withdrawal policy and procedures 转学、延期、退学政策和程序	<input type="checkbox"/>
12	Student support services 学生支持服务	<input type="checkbox"/>
13	Course admission requirements and any exemptions (if applicable) 课程入学要求和任何豁免 (如果适用)	<input type="checkbox"/>
14	Course title, modules and outlines, and teaching and assessment methods 课程名称、模块和提纲，以及教学和评估方法	<input type="checkbox"/>
15	Course intake, duration and assessment schedules 课程招生、时长和评估时间表	<input type="checkbox"/>
16	Promotion and award criteria, including any special condition 晋升和奖励标准，包括任何特殊条件	<input type="checkbox"/>
17	Dispute Resolution Policy and Procedures 争议解决政策和程序	<input type="checkbox"/>
18	Student discipline, conduct and attendance, suspension and expulsion 学生纪律、行为和出勤率、停学和开除	<input type="checkbox"/>

19	Reference to SSG official website (https://www.tpgateway.gov.sg/) for more details 更多详细信息请参考 SSG 官方网站	<input type="checkbox"/>
The following are for students on Student Pass intending to study in Singapore 以下内容适用于打算在新加坡学习的学生通行证持有者		
20	International students are not permitted to engage in any form of employment or attend an industrial attachment/internship programme, whether paid or unpaid, without a valid work pass issued by Ministry of Manpower 国际学生未经人力部颁发的有效工作准证，不得从事任何形式的就业或参加付费或非付费的实习 / 实习项目	<input type="checkbox"/>
21	Relevant Singapore laws including, but not limited to, immigration requirements, laws on driving, drugs and alcohol abuse, employment, smoking, traffic and littering 相关的新加坡法律，包括但不限于移民要求、驾驶法律、毒品和酒精滥用、就业、吸烟、交通和乱扔垃圾	<input type="checkbox"/>
22	Visa and student's pass application requirements and procedures, Attendance Requirement – Non-Student's Pass Holders / Student's Pass Holders 签证和学生通行证申请要求和程序，出勤要求 - 非学生通行证持有者 / 学生通行证持有者	<input type="checkbox"/>
23	Advice on personal and medical insurance 关于个人和医疗保险的建议	<input type="checkbox"/>
24	Advice on accommodation and the cost of living 关于住宿和生活费用的建议	<input type="checkbox"/>
25	General healthcare services in Singapore 新加坡的通用医疗保健服务	<input type="checkbox"/>
26	English language proficiency requirement (if applicable) 英语水平要求（如果适用）	<input type="checkbox"/>

Student / Parent Acknowledgement 学生 / 家长确认

I hereby confirm that the college's agent/staff has communicated all the above information during pre-course counselling, and I understand fully its contents and my rights. 我在此确认，学院的代理 / 工作人员在课程咨询期间已传达了以上所有信息，并且我完全理解其内容和我的权利。

Student / Parent Name

学生 / 家长姓名

*Signature

签名

Date

日期

*Parents / Guardians will sign on behalf of students who are below 18 years old

未满 18 岁的学生，由父母 / 监护人代签

Staff / Agent Acknowledgement 工作人员 / 代理确认

I hereby confirm that I have covered all the above information in my pre-course counselling for the student. 我在此确认，我已经在为学生进行的课程咨询中涵盖了以上所有信息。

Staff / Agent Name

工作人员 / 代理姓名

Signature

签名

Date

日期